HOW TO REGISTER:

STEP 1: Review the on-line schedule of classes. Make certain to look at the Registration Information bulletins posted on the schedule site for the current term’s registration deadlines.

STEP 2: Obtain advisement and any special approvals or overrides required.

STEP 3: Log on to one of the following self-service systems using PIN’s and student ID. Register.

SELF-SERVICE REGISTRATION OPTIONS

TC Touch-Tone Services
212-678-3200

Student Information System
https://info.tc.columbia.edu

Login using your TC Student ID Number (e.g., T12345678) and your six-digit PIN. Besides the basic login PIN, new students will also need a six-digit registration PIN. For touch-tone, enter only the eight digits following the “T.” For the web, enter the entire number including the “T.”

PIN INFORMATION

RETURNING STUDENTS
Use your PIN number to register via the Student Information System on the web or the Touch-Tone System via the telephone.

STUDENTS NEW TO TC
You will need two PIN’s to register: a basic PIN sent to you via e-mail from the Admissions Office and a registration PIN. Retrieve your basic PIN from your admission materials and use it to log on to the Student Information System or Touch-Tone Services. Obtain your registration PIN from your advisor after receiving academic advisement.

STEP 4: Enroll/submit waivers for the Health Service and Medical Insurance Plans.

STEP 5: Make certain to settle any account balance by the appropriate deadline. For information on payment deadlines, visit the Office of Student Accounts website.